## **Permit Assessment flow**



This flow chart outlines the best practice for an assessment based on the guidance from UK Scout's HQ

by following this flowchart all permit assessments & renewals will carry out moderation as a standard.

> recommendation must be used, copies of this are requested to be sent to county MAPS, or the ACC-A & the DC.

Hertfordshire scouts local guide - https:// www.activities.hertfordshirescouts.org.uk/aap-training Assessment guide - https://www.scouts.org.uk/volunteers/ running-your-section/programme-guidance/activity-permit-Occasional Helpers cannot hold scheme/assessment-guide/ If role not full = further training required. Wrong role = role hange (and training required permits. Permit Application Moderation - https://www.scouts.org.uk/volunteers/runningreceived 8 Reviewed Pre-provisional or provisional roles cannot hold permit(s) as training is your-section/programme-guidance/activity-permit-scheme/ moderation/ required. (They can have a permit assessment but will not gain the permit until the role is full) OLD a FULL role of ASU, Whilst POR doesn't have a set requirement outlined, a general guidance is to look at the NGB log book requirements (key focus is the NGB group work requirements) if you reject a log book Is Logbook available? Do they Hold a NGB qualification Is Logbook available? please advise why and what they need to do. (an example "thorough " logbook can be found No No No on the Hertfordshire scouts local guide ) If no logbook or inadequate logbook 'further logged experience required -Candidate gained experienceassessor to reviewand give input ssessment phon call, agree assessment date assessment required? All assessments (and renewals) ideally need to be reviewed by 2 Carry out practica technical another assesso available? No If a 2<sup>nd</sup> assessor cannot be present at an assessment this should not stop the assessment taking place, but carry out an assessment review No with another assessor before a permit recommendation is given Carry out practica technical This MUST follow the latest assessment check list (Assessors Engage with another assessor **MUST** not be adding their own requirements) Provide feedback and direction Permit to be recommended If assessing a member out of county, you either need to use the paper version of the If you tick "scouting rules" you MUST have discussed recommendation form. Yes with the candidate send a clear email to <u>Beware</u> of just giving a supervisory permit, It should be recognised that a supervisory permit is a very high level permit that shouldn't be given out lightly. their DC/CC with the Enter permit on required information compass or use It is designed for very experienced practitioners who have taken part in their activity in multiple locations and have seen and know how to deal with almost every eventuality If assessing a youth beware (and its worth reminding the candidate) they cannot use their permit until the DC/CC approves it & is member for a permit, a paper

visible on compass.